EE 491 WEEKLY REPORT 5   **Date: 2/22/2016**

Group number: DEC1602
Project title: Web controlled Smart Drainage and Sub Irrigation Control System
Client &/Advisor: Agri Drain Corp / Prof. N. Bowler
Team Members/Role:

Role	Team Member
Team Leader	Anne Ore
Key Concept Holder	Michael Parker
Webmaster	Griffen Clark
Key Concept Holder	Adam Wolter
Communications Liaison	Rodney Barto

✓ **Weekly Summary (Short summary about what you did this week)**

Our team put together a list of questions to discuss with our client as well as our advisor. During our advisor meeting we got most of the questions answered. We then we emailed our client with relevant questions and have received feedback for the majority of those questions. Our team has also put together a brief first draft of our project plan but I believe we will be able to get a second draft with more defined specifications soon.

✓ **Past week accomplishments (please describe as what was done, by whom, when)**
  ❖ A. First Draft of Project Specifications – Whole Team
  ❖ B. Putting together questions for client/advisor – Whole Team
  ❖ C. Meeting with advisor – Whole Team

✓ **Pending issues (if applicable)**
  ❖ A. Still trying to get a license for JIRA software
  ❖ B. Need to set up another meeting for our group

✓ **Individual contributions**

NAME	Individual Contributions	Hours this week	HOURS cumulative
Anne Ore	Advisor meeting/project plan/compiling questions/contacting client	3.5	8.5
Michael Parker	Advisor meeting/project plan/compiling questions	3	7
Griffen Clark	Advisor meeting/project plan/compiling questions	3.5	7.5
Adam Wolter	Advisor meeting/project plan/compiling questions	3	7
Rodney Barto	Advisor meeting/project plan/compiling questions	3	7

✓ **Comments and extended discussion**

Our team has put together a brief first draft of a project plan that has opened up many more questions that need to get answered from our client. We have received feedback from our questions and need to meet as a team to discuss this feedback to make sure we are all on the same page. Then we can start creating more defined specifications and implementation details. If this goes well, we will be able to start creating mockups of what the end product might look like.

✓ **Plan for coming week (please describe as what, who, when)**
  ❖ A. Submit NDA's and other documents – Whole team
  ❖ B. In person meeting – Whole team
  ❖ C. Discuss feedback from client – Whole Team
  ❖ D. Revise project plan

✓ **<u>Summary of weekly advisor meeting (if applicable/optional)</u>**

Our advisor meeting on February 18th primarily consisted of reviewing our project plan and putting together a list of questions to ask our client. Questions covered what the finished product would look like to more specific implementation details such as if this should be a standalone application or if it is going to be dropped into a pre-existing website.